

SIR MUTHA SCHOOL

13th January 2021.

Dear Parents,

This is to inform you that as per the Government order (Circular No. 07 Dated 12.01.2021), we are planning to reopen the School for Classes X & XII on Monday, the 25th of January, 2021.

Kindly follow the instructions given below:

- The School timings will be as follows:-

Class XII 8.00 a.m. to 11.20 a.m.

Class X 9.00 a.m. to 12.00 noon.

- We request you to fill the consent form in the link given below. **Link:** <https://forms.office.com/Pages/ResponsePage.aspx?id=TMz4ZLJctUKW-s6icNKNuoyB-62UwQNOlq18BP0toxFUMjhNN0I2UE9XTTZVVIg0RDFUS1ZVN1VPMS4u>
- Parents willing to send your children to School are requested to complete the undertaking (**Annexure-I**) and send the signed hard copy through your child to be submitted to the class teacher on the reopening day. This is mandatory.
- Vehicles will not be allowed in the School campus. You are requested to drop your children outside Gate No.2. Students exit will be from Gate No.3.
- Students will wear the face mask inside and outside the School premises at all times.
- Please note that canteen facilities will not be available in School. Students are requested to bring snacks and water from home. Sharing of food and water is not allowed
- Students are requested to carry hand sanitizers and extra masks.
- Kindly note that children cannot linger in the campus after class hours. You are requested to be punctual in dropping and picking up your children. Parents are requested to avoid crowding at the School gates.
- As per the Government order, attendance will not be enforced and will depend entirely on parents consent.
- We will continue to have online classes simultaneously. Students can log in from home by following the time-table. (**Annexure-II**)
- Please note that lab activities cannot be conducted online for the students of class XII. Students are requested to attend classes in School.
- Pre-board II Examinations will be conducted physically in School. The time-table for the same will be sent shortly.

Thanking you,

Yours sincerely,

Mrs. Vimla Prabhu,

Principal.