

SIR MUTHA SCHOOL

12th August 2024

CIRCULAR FOR PARENTS

PROMOTION POLICY AND ATTENDANCE (CLASSES: VIII to XII)

Dear Parent

Greetings from Sir Mutha School

I hope your ward is regular to the school, attending classes frequently and fulfilling the CBSE Attendance Criteria (Minimum 75% attendance).

With regard to the subject cited above, kindly go through and note the following points:

1. Classes VIII and IX

- Students must secure at least 33% in each subject to be promoted to the next class.
- School-based assessments, including periodic tests, notebook submission, and subject enrichment activities, will be considered along with the final examination.

2. Class X

- Students must appear for the Board examination or school-based examination as per the CBSE guidelines.
- To be eligible for promotion to Class XI, students must secure at least 33% in each subject and 33% overall.
- Students who fail to meet these criteria may be allowed to appear for compartment examinations in subjects where they have not met the minimum requirement.

3. Classes XI and XII

- For promotion from Class XI to XII, students must secure at least 33% in theory and 33% in practicals (where applicable).
- For Class XII, students must appear for the CBSE Board examinations and secure a minimum of 33% in theory and 33% in practicals (where applicable), in order to pass.

Important Notes:

- In Classes IX & XI, Optional/Additional Subject will **NOT BE TAKEN INTO CONSIDERATION for promotion from Class-IX to Class-X and from Class XI to XII.**
- A student failing in one of the five main subjects will be placed in COMPARTMENT in that subject and **ONLY ONE ATTEMPT of RE-TEST** will be provided in the Annual Examination.

- Attendance: A minimum of 75% attendance is mandatory for all classes.
- Internal Assessment: Continuous and Comprehensive Evaluation (CCE) is an integral part of the assessment process. Please ensure that your ward attends school regularly. Also please be informed that students will be allowed to appear for the Annual Examination only when he/she attains 75% ATTENDANCE in each term
- Compartment Examinations: Students who fail to meet the promotion criteria may be given a chance to appear for compartment examinations as per the CBSE rules. We encourage all students to maintain regular attendance, participate actively in class and consistently work towards their academic goals. If you have any questions or concerns regarding the promotion policy, please contact the school administration.
- Parents are requested to encourage their wards to put in their best efforts so as to avoid disappointment later.

Thank you.

Yours sincerely,

Mrs. Samira Tandon
Principal